

" Management Consulting "

December 4 – 7, 2011

Important Notes:

1. Participation fees are **JD 240** for IMC-Jordan members and **JD 360** for non-members.
2. Participation fees cover coffee breaks, training material & certificate of participation.
3. There are limited seats for this workshop; therefore, participation will be awarded on a "first come first serve basis".
4. Your seat will only be considered fully reserved upon receipt of full payment.
5. Fees should be settled in full prior the event at IMC-Jordan offices.

Participant Name	
Position	
Organization	
Phone	
Fax	
Cellular	
E-mail Address	
IMC- Jordan Member	<input type="checkbox"/> Yes <input type="checkbox"/> No

Cancellation Policy:

Workshop includes course material, course attendance certificates and light refreshments, therefore:

1. The registration fee, less 15% administration charge, is refundable if written cancellation is received one week (7-working days) prior to published workshop dates.
2. Registration is transferable to another date; without penalty.
3. Written Cancellation less than 3 - working days prior to course commencement will be charged 25% of course fees.
4. Same day written cancellation will be charged 50% of course fees.
5. No refunds or credits will be given for no-shows on the course day – though substitutions are acceptable at any time.
6. IM-Jordan reserves the right to postpone an offering one week (7-working days) prior to course date should minimum enrollment requirements not be met.
7. Should an offering be canceled, all students would be transferred to the next available offering; or a full refund will be given to those electing not to attend the next available workshop.
8. Certificates of participation will be issued to attendees at the end of the workshop.

Date: _____

Signature: _____